

BLACKTOWN VENUE
MANAGEMENT LTD



**Independent
Directors x3**

Blacktown Venue
Management Ltd

SPORTSPEOPLE
RECRUITMENT



- **Oversight of 12 Council sport and recreation venues**
- **Influence the leisure time of 415,000 local residents**
- **3x Board appointments starting in July 2024**

About Blacktown Venue Management

Blacktown Venue Management Ltd is a company wholly owned by Blacktown City Council (BCC), acting as Council's Managing Agent.

The Key Venues (KV) section is positioned within Blacktown City Council's Directorate of City Living.

Blacktown Venue Management has oversight of 12 Council facilities in the local government area designated as 'Key Venues'. They are:

- | | |
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| • Anne Aquilina Reserve (AAR) | • Blacktown Tennis Centre Stanhope |
| • Blacktown Aquatic Centre | • Charlie Lowles Leisure Centre Emerton |
| • Blacktown Exercise, Sport & Training Hub (BEST) | • Joe McAleer Oval (Blacktown Grade Cricket) |
| • Blacktown Football Park (BFP) | • Mount Druitt Swim Centre (seasonal) |
| • Blacktown International Sportspark Sydney (BISP) | • Riverstone Swim Centre (seasonal) |
| • Blacktown Leisure Centre Stanhope | • Rooty Hill Leisure Centre (leased to a third party) |

All employees of Key Venues are employed by Blacktown City Council and seconded to Blacktown Venue Management Ltd. Blacktown Venue Management was established to:

- maintain, manage, operate and promote any venues and facilities identified as 'Key Venues' as quality local, regional, national and international standard facilities as applicable and servicing all levels of sport, recreation and leisure;
- maximise local community participation in the sporting, recreation and economic opportunities provided by Council's Key Venues;
- develop, enhance, utilise, maintain, manage, operate and promote Key Venues facilities and infrastructure in such manner as to enhance user satisfaction, community involvement and the standing of the Blacktown community;
- promote the City of Blacktown through the operation and use of Key Venues; and
- conduct its activities to provide long-term social and economic benefits for the City of Blacktown.



Independent Directors x3

The BVM Board has vacancies to appoint up to 3 suitably qualified Independent Directors.

Preference will be given to candidates who have extensive experience in Marketing and Media, with a strategic approach to governance and business growth, ideally from within the leisure, sporting venue and/or major events sector. Alternatively, you may have experience in the community inclusivity, diversity and disability landscape with an understanding of access requirements to increase recreation participation. Applications will also be welcomed from candidates with extensive recreation, sport, major events or venue management experience and/or from those involved in the Greater Western Sydney community with a passion for sport and recreation. Completion of, or willingness to complete, the Australian Institute of Company Directors Course is highly desirable.

This is a unique opportunity to share your ideas and experiences with an evolving business which has a direct impact on the livelihood of the local community. With oversight of 12 Council sports, leisure and recreation venues you will play an important role in influencing the leisure time of 415,000 local residents. Experience working on a Board is not essential.

The Board - Independent Director Criteria

The number of Directors must not be less than 3 or more than 9 with Council's Mayor appointed as Chairman, Council's CEO appointed as Deputy Chairman, 3 councillors appointed as Council Directors and up to 4 independent Directors.. The Blacktown Venue Management Constitution provides broad criteria for an Independent Director's appointment:

24.3 Council may appoint:

- up to 4 persons independent of the Council Member on the basis of the contribution that they may make by reason of their experience, expertise or standing in respect of:
 - the New South Wales Government;
 - the business community in the City of Blacktown or the Sydney Greater Western Region;
 - the sports and entertainment industry; or
 - the management and administration of major sporting events; and
 - such other qualifications or experience as considered necessary or appropriate on the request of the Board of the Company.



Key Board Responsibilities

The Blacktown Venue Management Board provides leadership and governance of Key Venues.

The Board is responsible for:

- Oversight of the business operation
- Oversight of governance responsibilities
- Oversight of financial management
- Compliance with WHS responsibilities
- Review of organisational and program reports
- Promotion of the venues
- Delivery of Council strategic plans as they pertain to the venues.

A director has three (3) primary legal duties:

- **A duty of care** - Take care of the business by ensuring prudent use of all assets, including facility, people, and good will; and provide oversight for all activities that advance effectiveness and sustainability.
- **A duty of loyalty** - Make decisions in the best interest of the company and not in his or her self-interest.
- **A duty of obedience** - Ensure that the company obeys applicable laws and acts in accordance with ethical practices and that the company adheres to its stated corporate purposes, and that its activities advance its mission.

Length of Term

Independent Director(s) hold office at the discretion of Council for a term of either two (2) or three (3) years.

Independent Directors may be reappointed by Council at the expiration of the first term for a second and final term. Independent Directors may not serve more than two (2) terms.

Meetings, Location and Time Commitment

The Board meets quarterly, usually during the late afternoon / early evening at a Key Venue determined by the Board. Meetings typically last from 5:30pm to 8pm. Directors are also expected to attend the Annual General Meeting and any Special Board meeting(s) as required.

Blacktown Venue Management will cover flights and accommodation (if required) for interstate Directors. There may be an option to attend meetings virtually on occasion.

Remuneration

Independent Directors are paid the sum of \$5,000 per annum in arrears.

Selection Criteria

Utilising the criteria in the Constitution (listed on previous page) as a basis, successful candidates should meet one or more of the desired skillsets listed below:

- Experience in marketing and media – traditional, digital and emerging
- Strategic thinker
- Experience of community inclusivity and diversity
- Excellent communicator
- Able to work in a collaborative environment
- Leadership experience

Website and Social Media

For more information and news items on all facets of activities, services and programs, visit:

BVM website:

blacktownaquaticandsports.com.au/About/About-Us/Blacktown-Venue-Management

LinkedIn: linkedin.com/company/blacktown-key-venues

Timelines

Final interviews for these vacancies are scheduled for April, 2024 with final offers made late May.

The successful appointees will undergo an orientation in June and commence officially at the July BVM Board meeting.

Please apply now to avoid missing out!

Please note Sportspeople Recruitment will commence screening and interviewing for these roles immediately.

Applications close: 5pm Sunday 10 March, 2024

If you are intending to apply, please do so now. We reserve the right to close the roles early if sufficient merit applications are received.

Candidates must complete and submit the COMPULSORY **Sportspeople Recruitment Application Form** at the time of applying. The form is available as a download at the Sportspeople Recruitment website listing for this role and contains questions against which we require your specific response prior to considering your application.

Sportspeople Recruitment prefers a 1-2 page letter of introduction and an accompanying CV of no more than 6 pages, merged into the Application Form as one MS Word file.

Apply to

Your application should be sent electronically via the "apply now" link at the advertisement via sportspeoplerecruitment.com/jobs

Enquiries

In the first instance general enquiries should be directed to **Scott Oakhill on 0408 258 337** or **FREECALL AU 1800 634 388** or **+61 2 9555 5000** or via jobs@peoplerecruitmentgroup.com.

Please note: candidates who have applied for an Independent Director position in the past are invited to re-apply, considering the revised selection criteria outlined in this document.

About Sportspeople Recruitment

The Independent Directors, Blacktown Venue Management search and recruitment process is being managed exclusively by **Sportspeople Recruitment**.

Sportspeople Recruitment is a leading executive search and recruitment firm servicing sport business. Celebrating 28 years in 2024 our curated Talent Network has been developed as a result of successfully filling thousands of roles across the A-Z of sport business employers. We offer the most experienced Consultant team in the market available to assist with executive search, general recruitment, hiring strategy, remuneration planning and executive/Board advice.

We are delighted to have been appointed by Blacktown Venue Management as the exclusive search partner for the Independent Director positions.

Merit Recruitment

Don't meet every single requirement? Studies have shown women and minority groups are less likely to apply for jobs unless they meet every single qualification. **Sportspeople Recruitment has a reputation as a leader in merit recruitment.** Everything we do has a focus on presenting the best candidates to our client Employer whilst maintaining a commitment to do what we can to address the imbalance of under-represented groups in leadership positions.

If you believe you have what it takes to perform this job but don't tick off every single qualification and experience we've listed, we encourage you to focus on the strengths, experience, qualifications and soft-skills you do have as the reasons you should apply. Believe in yourself and if still in doubt call our Consultant for a quick chat or simply apply. Without an application we can't consider you and we'll never consider your application a waste of our time.

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