



Be Challenged
developing people, growing business

Team Building Facilitator

Be Challenged

SPORTSPEOPLE
RECRUITMENT



- **Do you love helping people?**
- **Deliver diverse and unique indoor and outdoor programs of fun and engaging group activities**
- **Gold Coast based office, with travel throughout South East Queensland**

About Be Challenged

Since 2008 Be Challenged has specialised in workshops and programs designed to foster team cohesion, personal growth, skills and job satisfaction. In that time, over 320,000 participants have been engaged in nearly 5,000 programs for 1,765 happy customers.

Whether organisations are looking to develop team skills, drive performance and leadership, give back to the community or simply have some fun, Be Challenged has a program or workshop to suit, for groups of five people to 1,000-plus people. All programs have been professionally developed using scientifically proven strategies, and are then tailored to suit specific objectives, group size and location - anywhere in Australia.

Programs are delivered indoors, outdoors, virtually or a hybrid with key learning outcomes of teamwork, communication, planning and leadership, along with practical skills around problem solving and strategic thinking.

Be Challenged has a unique approach to help businesses and teams realise their potential that has been built and refined over the delivery of thousands of programs.



Team Building Facilitator

Reporting to the Joint Managing Director (Operations) and part of the Be Challenged Operations Team, the Team Building Facilitator will deliver Be Challenged programs as both a Lead & Assistant Facilitator with a secondary focus on Event Managing certain programs. These diverse and unique programs range from purely fun team building activities (both indoors and outdoors) to facilitating conferences and more in-depth team learning and development (necessary training will be provided).

Based at the Burleigh office, the majority of programs delivered by this position are based anywhere from Byron Bay to Noosa (primarily in the Brisbane / Gold Coast area), with occasional interstate travel.

To be successful in this role you will be a dynamic communicator comfortable presenting to groups of at least 30 - 50 people with a high level of enthusiasm across a variety of programs. You will be a "people person" with a passion for helping people and developing teams.

You must be comfortable working with people at all levels, and prepared to roll up your sleeves and work hands-on doing 'whatever it takes' to make-it-happen and get the job done. You will be a quick thinker, able to solve problems on the run without compromising quality or losing sight of the fun team building objective of these programs.

Experience as a program or event facilitator would be looked upon favourably, as would any other relevant public speaking or group delivery experience (eg. group fitness instruction, coaching, acting etc.).

This rewarding role presents a unique opportunity to combine your passion for helping people with enjoyment of the outdoors.



Key Responsibilities

Team Building Facilitation (85%)

Tasks

- Delivering programs as per key client outcomes, budgets and other requirements
- Programs can be indoors or outdoors and delivered across Queensland and wider Australia
- Programs can be anything from purely fun and team building right through to more in-depth team development (necessary training will be provided)

Performance Indicators

- Post program feedback from client
- Number of programs Facilitated
- Referral or repeat business from clients

Event Management (15%)

Tasks

- Creating programs from start to finish and liaising with relevant stakeholders as need be
- Customising, Budgeting & Logistics

Performance Indicators

- Post program feedback from client
- GP% & GP\$ from programs
- Total number of programs managed
- Relationships with internal team, external venues and suppliers

Key Relationships

External

Clients

- Direct - you will be Facilitating and managing their programs
- Indirect - Assisting the Operations Team on other events

Suppliers & Venues

- Booking and managing as need be

Internal

Sales Team

- Working closely in building relationships
- Identifying potential further opportunities with current clients

Operations Team

- Assisting with other programs as need be
- Working closely with other states when managing key equipment as required

Selection Criteria

In addition to demonstrating **relevant experience across the core functional areas of responsibility identified in this Position Overview**, candidates applying for this role will require a range of personal and professional skills, including:

Qualifications and Experience

- Experience in any of the below (desirable):
 - Personal Training/Coaching or similar
 - Facilitation or Public Speaking
 - MC, Arts or Acting
 - Event or Venue Management
- Minimum HSC or Equivalent
- Qualifications in Events or Hospitality (desirable)
- Drivers licence

Skills and Knowledge

- Strong public speaking ability
- Strong verbal and written communication skills
- Team Orientated
- Results Orientated
- Multi-tasking
- Problem Solving
- Experience in Microsoft Office is ideal but not essential (Word, Excel, PowerPoint & Outlook)
- Experience in Salesforce (desirable)
- Experience working with Apple Products (desirable)

Candidates must be an Australian Citizen / Permanent Resident or have unlimited working rights within Australia to be considered for this position.

Location and Travel

The Be Challenged Gold Coast office is located in West Burleigh. Although a significant proportion of the working week is based out of the office delivering programs, the candidate will regularly attend the Gold Coast office for meetings and to collect program equipment.

The majority of programs delivered by this position are based anywhere from Byron Bay to Noosa (primarily in the Brisbane / Gold Coast area).

A current drivers licence is required. The Facilitator may use their own car (with an allowance) or a company vehicle to attend/deliver programs.

Some interstate travel may be required from time to time to attend various programs and meetings.

Travel to the Sydney head office will be required to attend the annual team conference and Christmas party, as well as an annual retreat held remotely.

Hours of Work

This is a Full Time position. Due to the nature of the position, a small amount of evening and weekend work may be required from time to time to meet the needs of programs.

To ensure an appropriate work/life balance is maintained, flexibility of working hours will be negotiated on a case-by-case basis.

Remuneration

An attractive remuneration package, plus bonuses, will be available to the successful candidate, negotiable depending upon skill level and experiences. A mobile phone is also provided. At the time of applying, candidates are invited to indicate their current salary and salary expectations.

Candidates are invited to discuss their salary expectations with Sportspeople Recruitment prior to applying.

Timelines

Final interviews and the appointment of the Team Building Facilitator, Be Challenged are scheduled for late May, 2022. The successful candidate would be expected to commence duties as soon as possible.

Website and Social Media

For more information and news items on all facets of activities, services and programs, visit:

Be Challenged website: bechallenged.com.au

Facebook: facebook.com/bechallengedteambuilding

Instagram: instagram.com/bechallenged

Twitter: twitter.com/be_challenged

LinkedIn: linkedin.com/company/bechallenged



Please apply now to avoid missing out!

Please note Sportspeople Recruitment will commence screening and interviewing for this role immediately.

If you are intending to apply, please do so now. We reserve the right to close the role as soon as sufficient merit applications are received.

Candidates must complete and submit the **COMPULSORY Sportspeople Recruitment**

Application Form at the time of applying. The form is available as a download at the Sportspeople Recruitment website listing for this role and contains questions against which we require your specific response prior to considering your application.

A 1-2 page letter of introduction should accompany the Application Form merged as one MS Word file.

Apply to

Your application should be sent electronically via the "apply now" link at the advertisement via sportspeoplerecruitment.com/jobs

Enquiries

In the first instance general enquiries should be directed to **Scott Oakhill** on **0408 258 337** or **FREECALL AU 1800 634 388** or **+61 2 9555 5000** or via jobs@peoplerecruitmentgroup.com.

About Sportspeople Recruitment

The Team Building Facilitator, Be Challenged search and recruitment process is being managed exclusively by **Sportspeople Recruitment** - a specialist division of People Recruitment Group.

Sportspeople Recruitment is a leading executive search and recruitment firm servicing sport business. Celebrating 26 years in 2022 our curated Talent Network has been developed as a result of successfully filling thousands of roles across the A-Z of sport business employers. We offer the most experienced Consultant team in the market available to assist with executive search, general recruitment, hiring strategy, remuneration planning and executive/Board advice.

We are delighted to have been appointed by Be Challenged as the exclusive search partner for the Team Building Facilitator position.



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